

**St. Charles School District
Aspiring Administrators Program
Program Expectations
2011-2012**

Participants will:

- 1. Attend all meetings, prepared to learn and engage in discussions.**
- 2. Arrange approved shadowing with building principal.**
 - **Participants are required to complete 18 hours of shadowing with their building principal.**
 - **Participants must keep a log; have their building principal sign the log.**
 - **All shadowing logs are to be submitted to Dr. Jeff Marion by March 31, 2012.**
- 3. Participate in a minimum of two administrative projects per year.**
 - **One project will be a building project completed in conjunction with his/her building principal.**
 - **The second project will be a district project completed in conjunction with his/her assigned district administrator.**
- 4. Complete 10 hours of supervision under building principal's direction.**

District will:

- 1. Provide three half day subs for all participants.**
- 2. Provide professional development opportunities for all participants.**
- 3. Provide relevant materials/books for each participant.**
- 4. Provide each participant the opportunity to gain administrative experience.**
- 5. Act as a support system for aspiring administrators.**

What did past Aspiring Administrator Program participants say about their experience?

- *"It allowed me to see the real-life experience of a principal"*
- *"(Experience) was very positive - was able to do a variety of admin. duties: job interviews, discipline hearings, IEPs, district administrator meetings, etc. I was very immersed into what an administrator does."*
- *"Good opportunity to get to actually deal with things yourself, so that it is more realistic."*
- *"I learned a lot about what it takes to be an administrator. I think the program is very good...."*